

國立中央大學工學院設置辦法

Establishment Regulations for National Central University's College of Engineering

84年11月14日及12月5日(84)學年度院務會議訂定	Drafted at the College Affairs Meetings on November 14, 1995 and December 5, 1995
85年1月15日奉校核備實施	Ratified and implemented on January 15, 1996
85年10月16日(85)學年度第一次院務會議修訂	Revised at the 1st College Affairs Meeting on October 16, 1996
87年6月23日(86)學年度第三次院務會議修訂	Revised at the 3rd College Affairs Meeting on June 23, 1998
87年7月15日奉校核備	Ratified by the University on July 15, 1998
88年4月20日(87)學年度第二次院務會議修訂	Revised at the 2nd College Affairs Meeting on April 20, 1999
89年10月31日(89)學年度第一次院務會議修訂	Revised at the 1st College Affairs Meeting on October 31, 2000
90年6月26日(89)學年度第二次院務會議修訂	Revised at the 2nd College Affairs Meeting on June 26, 2001
90年12月25日(90)學年度第一次校務會議核備	Ratified at the 1st University Affairs Meeting on December 25, 2001
93年10月28日(93)學年度第一次院務會議修訂	Revised at the 1st College Affairs Meeting on October 28, 2004
94年11月15日(94)學年度第一次校務會議核備	Ratified at the 1st University Affairs Meeting on November 15, 2005
95年12月28日(95)學年度第一次臨時院務會議修訂	Revised at the 1st Ad Hoc College Affairs Meeting on December 28, 2006
96年4月17日(95)學年度第二次校務會議核備	Ratified at the 2nd University Affairs Meeting on April 17, 2007
98年3月18日(97)學年度第二次院務會議修訂	Revised at the 2nd College Affairs Meeting on March 18, 2009
98年11月4日(98)學年度第一次院務會議修訂	Revised at the 1st College Affairs Meeting on November 4, 2009
99年1月6日(98)學年度臨時校務會議核備	Ratified at the Ad Hoc University Affairs Meeting on January 6, 2010
100年3月15日(99)學年度院務會議(一)暨行政會議(六)聯席會議修訂	Revised at the Joint Meeting of 1st College Affairs Meeting and 6th Administrative Meeting on March 15, 2011
102年3月27日(101)學年度院務會議(二)暨行政會議(六)聯席會議修訂	Revised at the Joint Meeting of the 2nd College Affairs Meeting and 6th Administrative Meeting on March 27, 2013
102年4月23日(101)學年度第2次校務會議核備	Ratified at the 2nd University Affairs Meeting on April 23, 2013
103年11月12日(103)學年度院務會議(一)暨行政會議(三)聯席會議修訂	Revised at the Joint Meeting of the 1st College Affairs Meeting and 3rd Administrative Meeting on November 12, 2014
104年3月24日103學年度第2次校務發展委員會通過	Approved at the 2nd University Development Committee Meeting on March 24, 2015
104年4月28日(103)學年度第2次校務會議通過核備	Approved and ratified at the 2nd University Affairs Meeting on April 28, 2015
106年10月05日(106)學年度第一次院務會議修正通過	Revised and approved at the 1st College Affairs Meeting on October 5, 2017
106年11月14日(106)學年度第一次校務會議核備	Ratified at the 1st University Affairs Meeting on November 14, 2017
109年03月05日(108)學年度第3次院務會議修正通過	Revised and approved at the 3rd College Affairs Meeting on March 5, 2020
109年04月28日(108)學年度第2次校務會議核備通過	Ratified at the 2nd University Affairs Meeting on April 28, 2020

第一章 依據

Chapter 1: Basis

第一條 本設置辦法依中央大學組織規程相關之規定訂定之。

Article 1. This establishment regulation is formulated in accordance with relevant provisions of the National Central University Organizational Regulations.

第二章 組織

Chapter 2: Organization

第二條 本院置院長一人，對外代表本院，對內綜理院務。

Article 2. The college is headed by a Dean, who represents the college externally and oversees internal affairs.

第三條 本院置副院長一人，襄助院長處理院務，推動學術研究。院長不能執行職務時，代理院長。

Article 3. The college has one Vice Dean, who assists the Dean in handling

college affairs and promoting academic research. The Vice Dean also acts as the Dean in their absence.

第四條 本院設下列系所、中心、專班、學位學程等單位：

Article 4. The college includes the following departments, centers, specialized programs, and degree programs:

- (一) 化學工程與材料工程學系
(I) Department of Chemical and Materials Engineering
- (二) 土木工程學系
(II) Department of Civil Engineering
- (三) 機械工程學系 (含光機電工程碩士班、博士班)
(III) Department of Mechanical Engineering (including Masters and PHD for Opto-mechatronics Engineering)
- (四) 工學院學士班
(IV) Interdisciplinary Program of Engineering
- (五) 環境工程研究所
(V) Graduate Institute of Environmental Engineering
- (六) 能源工程研究所
(VI) Graduate Institute of Energy Engineering
- (七) 材料科學與工程研究所
(VII) Graduate Institute of Materials Science and Engineering
- (八) 國際永續發展碩士學位學程
(VIII) International Master's Program in Sustainable Development
- (九) 應用材料科學國際研究生碩士學位學程
(IX) International Master's Program in Applied Materials Science
- (十) 精密儀器中心
(X) Precision Instrument Center
- (十一) 永續環境科技研究中
(XI) Sustainable Environmental Technology Research Center
- (十二) 橋梁與軌道工程研究中心
(XII) Bridge and Track Engineering Research Center
- (十三) 智慧營建研究中心
(XIII) Smart Construction Research Center
- (十四) 能源科技研究中心
(XIV) Energy Technology Research Center
- (十五) 智慧製造研究中心
(XV) Smart Manufacturing Research Center

第五條 本院新設立，變更或停辦所屬單位，應先經院務會議通過後，向相關會議提出。

Article 5. The college must first obtain approval from the College Affairs Meeting prior to establishing, altering, or discontinuing its affiliated units, and subsequently present these matters to the relevant meetings.

第六條 基於發展，本院得經院務會議通過，設置各類專業研究中心，經費自給自足。

Article 6. For development purposes, the college may, upon approval by the College Affairs Meeting, establish various professional research centers, which will be self-sufficient in funding.

第三章 會議及職掌

Chapter 3: Meetings and Responsibilities

第七條 本院設院務會議負責審議下列事項：

Article 7. The College Affairs Meeting is responsible for deliberating the following matters:

(一) 院務發展計劃及預算。

(I) The development plans and budget of the college.

(二) 所屬單位之設立、變更及停辦。

(II) The establishment, alteration, and discontinuation of affiliated units.

(三) 有關教學研究、學生事務及其他重要事項。

(III) Matters related to teaching and research, student affairs, and other important issues.

(四) 院及院內單位之設置辦法及重要章則。

(IV) The establishment of regulations and important statutes for the college and its internal units.

(五) 本會議所設各委員會或專案小組決議事項。

(V) Resolutions from committees or task forces established by this meeting.

(六) 會議提案及院長交議事項。

(VI) Proposals and matters for discussion submitted by the Dean.

第八條 院務會議由全院專任（案）教師代表組成之，代表產生方式如下：

Article 8. The College Affairs Meeting is composed of representatives from all full-time faculty members, selected as follows:

(一) 院長、副院長、各系所班主管為當然代表，院長為主席。

(I) The Dean, Vice Dean, and heads of departments and **programs** are ex officio representatives, with the Dean serving as the chair.

- (二) 各系推選代表一人。
 - (II) Each department nominates one representative.
- (三) 環工所、材料所、工學院學士班共推選代表二人。
 - (III) The Graduate Institute of Environmental Engineering, the Graduate Institute of Materials Science and Engineering and the Interdisciplinary Program of Engineering jointly nominate two representatives.
- (四) 上述第(二)、(三)款之推選代表任期一年，每年須辦理推選程序。
 - (IV) The representatives nominated in (II) and (III) above shall serve a term of one year, and the nomination process must be conducted annually.
- (五) 全院普選代表四人，同一系所至多當選二人。普選代表任期二年，連選得連任。
 - (V) Four representatives are elected by general vote from the entire college, with a maximum of two representatives from any single department. These elected representatives serve a term of two years and may be re-elected.

第九條 院務會議依下列程序召開。

Article 9. The College Affairs Meeting is convened according to the following procedures.

- (一) 定期會議：每學期開會一次。
 - (I) Regular Meetings : Held once per semester.
- (二) 臨時會議：由院長視需要召開之，或經院務會議代表三分之一以上書面提議並附案由，由院長於二週內召開之。
 - (II) Ad Hoc Meetings: Convened by the Dean as needed, or within two weeks if proposed in writing by at least one-third of the meeting representatives, with a reason attached.

第十條 院務會議提案，除院長交議及由所屬單位提出外，應有會議代表三人以上之連署。臨時動議案須出席代表五人附議。議案須交付表決時依下列方式行之：

Article 10. Proposals for the College Affairs Meeting, except those proposed by the Dean, or by the affiliated units, must be supported by signatures of at least three meeting representatives. For emergency motions, five representatives must co-sign. Voting on proposals shall be conducted as follows:

- (一) 一般議案以舉手表決為原則，以出席人員半數以上之同意為通過。
 - (I) For general proposals, they shall be decided by a show of hands,

requiring a majority of those present for approval.

(二) 重要議案以無記名投票為原則，以出席人員三分之二以上同意為通過。院長若認為會議之決議窒礙難行時，可於下次會議提出再議要求。

(II) Important proposals shall be decided by secret ballot, requiring approval by at least two-thirds of those present. If the Dean believes a resolution is impractical, they may request reconsideration at the next meeting.

第十一條 本院設教師評審委員會負責評審有關教師之聘任、升等、解聘、停聘、改聘、合聘、擴大延攬海外學人、國科會客座、延長服務、休假、離校研究進修、獎勵教學優良及學術研究等事項及有關之申訴。其設置辦法另訂之。

Article 11. The college shall establish a Faculty Evaluation Committee responsible for evaluating matters related to faculty appointments, promotions, dismissals, suspensions, reappointments, joint appointments, recruitment of international scholars, National Science and Technology Council visiting positions, service extensions, leave, research and study abroad, teaching excellence awards, academic research, and related appeals. The establishment regulations for these committees will be separately stipulated.

第十二條 本院設課程委員會，並得視需要設置其他委員會，其設置辦法另訂之。

Article 12. The college shall establish a Curriculum Committee and may establish other committees as needed. The establishment regulations for these committees will be separately stipulated.

第十三條 本院所屬單位應設系所班務會議或中心管理（或諮詢）委員會，俾審議重大事項。其設置辦法另訂之。

Article 13. Each unit within the college must have a departmental or center management (or advisory) committee to review major matters. The establishment regulations for these committees will be separately stipulated.

第四章 主管之任免

Chapter 4: Appointment and Removal of the Dean

第十四條 本院院長之任免，依「工學院院長新任續任及去職作業要點」辦理。

Article 14. The appointment and removal of the Dean shall be handled according to the "Guidelines for the Appointment, Reappointment, and Removal of the College Dean".

第十五條 本院之副院長須在本校任滿三年。由院長提名，經院務會議三分之二以上委員出席，二分之一以上認可後，提請校長聘任之。其任期與院長同。院長於續任後，須經相同程序重新提名副院長。

Article 15. The Vice Dean of the college must have served for at least three years at the University. The Vice Dean is nominated by the Dean and, after receiving approval from more than two-thirds of the meeting representatives and more than half of the votes, is submitted to the President for appointment. The Vice Dean's term coincides with that of the Dean. Upon reappointment of the Dean, the Vice Dean must be renominated following the same procedure.

第十六條 副院長之免職

Article 16. Removal of the Vice Dean

(一) 院長知會院務會議後可逕行報請校長免其職。

(I) The Dean may directly report to the President for the removal of the Vice Dean after notifying the College Affairs Meeting.

(二) 副院長初任一年後，若有重大過失，經院務會議代表三分之一連署，可向院務會議提出去職案。經三分之二以上代表出席，全體代表二分之一以上同意後報請校長免其職。

(II) If a Vice Dean is found to have committed serious misconduct after serving for one year, a motion for their removal may be proposed to the College Affairs Meeting if supported by one-third of the representatives. Before being submitted to the president for removal, the motion must be approved by more than two-thirds of the attending representatives and by more than half of all representatives.

第十七條 各系所主管之任免，由各系所依本校組織規程相關規定，擬具辦法，經院務會議通過後報校核備。

Article 17. The appointment and removal of department heads must be governed by the relevant regulations in the University's organizational rules, drafted by each department, and approved by the College Affairs Meeting before being submitted to the University for review.

第十八條 本院所設中心之主管，由院長商請本院專任教師擔任，並報院務會議核備。

Article 18. The heads of centers within the College are appointed by the Dean in consultation with the College's full-time faculty and must be reported to the College Affairs Meeting for review.

第五章 附則

Chapter 5: Appendix

第十九條 本辦法經院務會議通過並報校務會議核備後實施，修正時亦同。

Article 19. These regulations shall take effect after being approved by the College Affairs Meeting and the University Affairs Meeting. Amendments shall follow the same procedure.