

國立中央大學工學院教師評審委員會設置辦法

National Central University College of Science Regulations for Establishment of Faculty Evaluation Committee

92.01.07(91)學年度工學院院務會議訂定
Established at the College Affairs Meeting on January 7, 2003
92.01.28(91)學年度校教評會核備
Ratified at the University Faculty Evaluation Meeting on January 28, 2003
99.10.14 暨 11.15(99)學年度院教評會修正
Revised at the College Faculty Evaluation Meeting on October 14 and November 15, 2010
100.3.15(99)學年度院務暨行政聯席會議通過
Approved at the Joint Meeting of the College Affairs Meeting and Administrative Meeting on March 15, 2011
100.5.3(99)學年度校教評會核備
Ratified at the University Faculty Evaluation Meeting on March 3, 2011
105.06.21(104)學年度臨時院教評會修正
Revised at the Ad Hoc College Faculty Evaluation Meeting on June 21, 2016
105.10.06(105)學年度院務會議修正通過
Revised and approved at the College Affairs Meeting on October 6, 2016
105.11.08(105)學年度校教評會核備
Ratified at the University Faculty Evaluation Meeting on November 8, 2016

第一條 本院依「國立中央大學教師評審委員會設置辦法」及相關法規，設教師評審委員會(以下簡稱本會)。

Article 1. Faculty Evaluation Committee (hereafter referred to as "the Committee") is established in accordance with the "Regulations on the Establishment of the Faculty Evaluation Committee of National Central University" and other relevant regulations.

第二條 本會以院長為主任委員，並擔任召集人，系(所)主管為當然委員，其餘委員經由選舉教授代表擔任選任委員。具碩士班學程以上之系選出委員二人，獨立所或無碩士班學程以上之系選出委員一人，任期一年，連選得連任。

Article 2. The committee is chaired by the Dean, who also acts as the convener, with department (institute) heads serving as ex-official members. Other members are elected as representatives from among the professors. Departments offering master's programs or higher shall elect two members each, while independent institutes or departments without such programs elect one member each. The term of office for elected members is one year, and they may be re-elected.

委員人數不足七人時，不足之數由院長就院內、院外專長相近之教授選聘之。

If the total number of committee members is fewer than seven, the Dean may appoint additional professors, from within or outside the college, with similar expertise to fill the shortfall.

選任委員應親自出席會議，若因借調、休假研究、留職停薪、出國研究進修超過三個月者，應由該系(所)候補委員依序遞補至任期屆滿為止；其他原因無法行使職權時，得由該系(所)候補委員依序遞補至任期屆滿為止。

Elected members shall attend meetings in person. If a member is on secondment, sabbatical, unpaid leave, or studying abroad for more than three months, the department (institute)'s alternate member shall take their place until their term ends. If a member is unable to perform their duties for other reasons, the department (institute)'s alternate member shall take their place until their term ends.

開會時由院長擔任主席，院長因事未能出席時，由在場委員互推主席主持會議。

Meetings are chaired by the Dean. If the Dean is unable to attend, the attending members will elect a chairperson from among themselves to preside over the meeting.

第三條 本會應審(評)議事項如下：

Article 3. The committee shall review and evaluate the following matters:

(一)依本校三級教評會分工一覽表規定之工作項目。

(I) Tasks specified in the division of labor summary for the three levels of faculty evaluation committees at NCU.

(二)其他依法令應予審(評)議事項。

(II) Other matters, that according to law, should be reviewed and evaluated.

重大案件含專任教師之聘任、升等、評鑑、解聘、停聘、不續聘、資遣原因認定、改聘、延長服務、兼任教師申請資格審查、兼任教師升等改聘、申覆案等。

Major cases, including the appointment, promotion, evaluation, dismissal, suspension, non-renewal, determination of reasons for termination, reappointment, extension of service, qualification review for part-time teachers, promotion and reappointment of part-time teachers, and appeals. 除前項重大案件外，其餘為其他案件，但有三人以上委員異議，經在場委員二分之一同意，則應改為重大案件。

Except for the aforementioned major cases, all other matters are considered minor cases. However, if three or more committee members object, and more than half of the attending members agree, the matter shall be reclassified as a major case.

第四條 本會每學期至少開會一次。必要時得由院長提議或三分之一以上委員

連署，召開臨時會議。本會應有全體委員三分之二以上出席，始得開會。

Article 4. The committee shall convene at least once each semester. Ad Hoc meetings may be called by the Dean or by a petition from one-third or more of the committee members. A meeting of the committee requires the attendance of at least two-thirds of all members to be convened.

第五條 開會時，除第二條規定人員在場外，依需要得邀請有關人員列席。委員為審查案之當事人應迴避之。若有委員提出應迴避時，則以在場委員過半數決定之。應迴避委員不計入應出席委員。

Article 5. During meetings, aside from the personnel specified in Article 2, relevant individuals may be invited to attend as needed. Committee members who are the subject of the review must recuse themselves. If a recusal is proposed by another member, the decision will be made by a majority vote of the attending members. Recused members are not counted as part of the required quorum.

第六條 提案程序

Article 6. Proposal Procedures:

(一)除申覆案外，所有案件應先由系(所)提出或由院長提議，並提供相關資料。

(I) Except for appeals, all cases must first be proposed by the department/institute or by the Dean, along with the provision of relevant materials.

(二)合聘案得由主聘單位或擬合聘單位提出，並應經主聘單位及合聘單位同意。

(II) Joint appointment cases may be proposed by either the primary hiring unit or the prospective joint hiring unit and must receive approval from both the primary hiring unit and the joint hiring unit.

第七條 本會審議重大案件，應以三分之二以上出席委員審議為通過。

Article 7. For the committee to approve important issues, at least two-thirds of the attending members must review and approve.

教師解聘、停聘或不續聘，如事證明確，而系(所)教評會所作之決議與法令規定顯然不合或顯有不當時，本會得逕依規定審議變更之。

If clear evidence shows that the department or institute's faculty review committee's decision to dismiss, suspend, or not renew an instructor's contract is evidently inconsistent with laws or regulations, or clearly inappropriate, the committee may directly review and amend the decision

according to regulations.

第八條 本院教師對系(所)教評會決議之升等案件，如有不服，當事人得於收到書面通知後七個工作天內，檢具申覆說明書與相關資料向本會提出申覆，申覆以一次為限。本會接獲申覆案後十個工作天內應召開會議處理，若申覆有理，應交回系(所)教評會重新審議，並副知當事人。

Article 8. If a faculty member disagree with the department **(institute)** faculty review committee's **decision** on promotion, **they** may submit an **appeal** within seven working days **after receiving the written notification**. The appeal must include an explanatory statement and relevant materials **and is limited to one appeal per case**. **Upon receiving an appeal, the committee must convene a meeting within ten working days to address it. If the appeal is found to be justified, the case should be returned to the department or institute's faculty review committee for reconsideration, and the faculty member involved should be notified.**

第九條 本辦法若有未盡事宜，依校教評會設置辦法及相關規定辦理。

Article 9. Any matters not covered by these regulations shall be handled in accordance with the university's faculty review committee regulations and relevant provisions.

第十條 本辦法經院務會議通過，送校教評會核備後實施，修正時亦同。

Article 10. These regulations shall take effect after being approved by the College Affairs Meeting and the University Affairs Meeting. Amendments shall follow the same procedure.